



CITY OF PARKER

City Hall

1001 West Park Street

Phone 850-871-4104

www.cityofparker.com

Mayor

Rich Musgrave

Clerk

Nancy Rowell

Council Members

Ken Jones, Mayor Pro Tem

Ron Chaple

Stacie Galbreath

John Haney

Attorney

Tim Sloan

PUBLIC NOTICE

REGULAR MEETING

OF

THE CITY OF PARKER COUNCIL

March 5, 2019

5:30 PM

PARKER CITY HALL

NOTE: AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY OF PARKER COUNCIL ALSO SITS, AS EX OFFICIO, AS THE CITY OF PARKER COMMUNITY REDEVELOPMENT AGENCY (CRA) AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT CAPACITY.

AGENDA

CALL TO ORDER - Mayor Musgrave

INVOCATION – Rev. Carl Fondren, Hiland Park Baptist

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Jones

ROLL CALL

APPROVAL OF MINUTES

Special Meeting October 2, 2018

Regular Meeting October 2, 2018

ITEMS FROM THE AUDIENCE (non-agenda items)

REGULAR AGENDA

1. **Resolution No. 2019-355—Requesting Tax Relief for Individuals Affected by Hurricane Michael**—Mayor Musgrave, Council
2. **Proposed Plan for Staffing**—Department Heads, Council
3. **Financial Report and Discussion of Storm Recovery Funding**—Bookkeeper Wamsley, Council
4. **Rebuilding Fences and Sheds**—Planning Staff, Council
5. **Tree Removal and Clean Up of Private Property**—Public Works Supervisor Summerlin, Council

CLERK'S REPORT

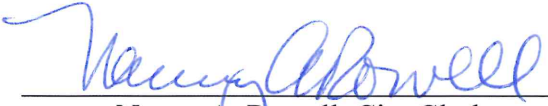
MAYOR'S REPORT

COUNCIL COMMENTS AND ANNOUNCEMENTS

ADJOURNMENT

Upcoming Events

- Next Planning Commission Meeting is March 12, 2019 at 5:00 pm
- Next Regular City Council Meeting is March 19, 2019 at 5:30 pm



Nancy A. Rowell, City Clerk

If a person decides to appeal any decision made by the City Council with respect to any matter considered at the meeting, if an appeal is available, such person will need a record of the proceeding and such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be made. Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at 1001 West Park Street, Parker, Florida 32404; or by phone at (850) 871-4104. If you are hearing or speech impaired and you have TDD equipment, you may contact the City Clerk using the Florida Dual Party System, which can be reached at 1-800-955-8770 (Voice) or 1-800-955-8771 (TDD). ALL INTERESTED PERSONS DESIRING TO BE HEARD ON THE AFORESAID agenda are invited to be present at the meeting.

**MINUTES
SPECIAL MEETING
PARKER CITY COUNCIL
October 2, 2018**

Mayor Musgrave called the meeting to order at 5:15 p.m.
Reverend Jack Stanley gave the Invocation.
Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Jones, Miller and Mayor Musgrave

Also Present: City Attorney Sloan, City Clerk Rowell, Police Chief Hutto, and Public Works Supervisor Summerlin

AGENDA

- 1. Public Hearing and Input for Grant Application—Playground Equipment and Lighting for Parker Sports Complex** — Mayor Musgrave opened the public hearing. Public Works Supervisor Summerlin explained the grant application and reviewed results of a survey of residents. 600 surveys were given out with approximately 50 returned. The results of the survey showed that lighting and playground equipment was desired. The public also wanted more picnic tables and restroom facilities. Mayor Musgrave closed the public hearing.

ADJOURNMENT—The meeting was adjourned at 5:21 p.m.

Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL
October 2, 2018
5:30 p.m.**

Mayor Musgrave called the meeting to order at 5:30 p.m.

Present: Council Members Chaple, Haney, Jones, Miller and Mayor Musgrave

Also Present: City Clerk Rowell, City Attorney Sloan, Police Chief Hutto, and Public Works Supervisor Summerlin

APPROVAL OF MINUTES—On motion of Council Member Haney and second of Council Member Chaple, the minutes of the Regular Council Meeting of September 18, 2018, were approved, 5 ayes, 0 nays.

ITEMS FROM THE AUDIENCE—Selena Hendricks addressed the Council regarding the need for speed breakers on Pitts Avenue coming off Business Hwy. 98. Four other citizens accompanied her. Mayor Musgrave asked Chief Hutto to review the speeding situation in that area.

REGULAR AGENDA

- 1. FRDAP Application for New Playground Equipment and Path Lighting for the Sports Complex**—Public Works Supervisor Summerlin addressed the Council requesting approval to apply for the grant. On motion of Council Member Haney and second of Council Member Chaple, the Council approved applying for the grant by a vote of 5 ayes, 0 nays.
- 2. Resolution No. 2018-354-Updaing the City's 5-year Capital Plan**— Public Works Supervisor Summerlin addressed the Council noting that there were needed changes to the Capital Plan, to include playground equipment and lighting. On motion of Council Member Miller and second of Council Member Haney, it was agreed by a vote of 5 ayes, 0 nays, to read Resolution No. 2018-354 by title. The Clerk read by title. Council Member Miller made a motion to update the 5-year Capital Plan, Council Member Haney seconded the motion, and Resolution No. 2018-354 was adopted, updated the Capital Plan, by a vote of 5 ayes, 0 nays.
- 3. Approve Higher Cost for Pole Barn**—Public Works Supervisor Summerlin addressed the Council noting that new poles and metal roofing were needed, and that there had been three price increases on the metal. Further, with the larger size of the bard, there are additional metal beams/trusses needed. He asked for a cost increase approval from \$25,000 to \$34,000. Council Member Haney made a motion to approve the increased cost and Council Member Miller seconded the motion. The motion passed, 5 ayes, 0 nays.
- 4. Declaration of Surplus Items**—Public Works Supervisor Summerlin addressed the Council to request the members declare the list of items in the agenda packet as surplus and be sent to auction locally at Auction Network. Included in the list was furniture, audio equipment, maintenance equipment, tires and four trucks. Council Member Miller made a motion to declare the

list of items of surplus and Council Member Jones seconded the motion. The motion passed, 5 ayes, 0 nays.

5. Request for Variance—5304 Alexander Lane—Property owner Gregory Tate addressed the Council requesting a variance to allow the front of his home to be built 4.23 feet forward of the setback, due to a 23-foot City drainage easement (ditch) on the back of his property. He noted that because of the street radius, and because the platting was so long ago that the lot does not meet the current minimum lot size for the Residential District the home as currently drawn, does not meet the front setback. City Attorney Sloan administered the variance test and the Council Members responded “yes” to all test questions, which meant that the variance could be approved. There was discussion about the City’s easement being too wide and the trees preventing a different path for the ditch. On motion of Council Member Miller and second of Council Member Jones, the variance was approved, with the condition that the City re-survey the ditch and easement and that the easement be granted/re-recorded for the actual size of the ditch only. The motion passed by a vote of 5 ayes, 0 nays.

CLERK’S REPORT—City Clerk Rowell said that at the next Council meeting there would be a recommendation on award to a vendor.

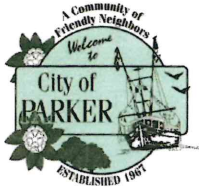
MAYOR’S REPORT— Mayor Musgrave read a thank you letter to the Council for the members work and services from Ray Waters

City Attorney Sloan reported that the Clerk of Court has told him that they will no longer be supporting municipal code enforcement filings or hearings due to cost; that the Clerk of Court would be turning the noticing, filings, organizing and recording back to the municipalities at the beginning of the calendar year; that the agreement would need to be terminated so that no payment will accrue to the Clerk of Court.

COMMENTS AND ANNOUNCEMENTS— Council Member Jones asked the Council for permission to use Mr. Sloan as his legal representative for some personal legal work. Council Member Miller made a motion to allow it, Council Member Haney seconded it, and the motion passed, 5 ayes, 0 nays. Council Member Jones noted that there would be a decision on Dec. 5th by the TPO on whether the City’s sidewalk projects would be funded.

ADJOURNMENT—The meeting was adjourned at 6:05 p.m.

Nancy A. Rowell, City Clerk



CITY OF PARKER AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME OF PRESENTER:

Mayor

2. MEETING DATE:

March 5, 2019

3. REQUESTED MOTION/ACTION:

Consider and approve Resolution No. 2019-355 urging Congress to adopt tax relief for survivors of Hurricane Michael.

4. IS THIS ITEM BUDGETED (IF APPLICABLE)?

YES

☐

NO

☐

N/A

☒

5. BACKGROUND:

Beginning with Hurricane Katrina, Congress has, from time to time, approved temporary tax relief for survivors of natural disasters.

Congressman Dunn introduced H.R. 7166 in the prior Congress, which largely mirrored the tax relief provided to survivors of Hurricanes Harvey, Irma, and Maria.

His proposed legislation included provisions making it easier for taxpayers to claim casualty losses and withdraw from retirement funds; helping lower income residents receive earned income credit or a child tax credit despite job displacement, and encourage employers to retain employees through the business disruption caused by the storm.

Additionally, in prior storm events, the Commissioner of the Internal Revenue Service has issued cost index tables to help taxpayers calculate a personal residence casualty loss without having to pay for appraisals or detailed contractor estimates. The IRS has indicated that it does not intend to provide the same support for Hurricane Michael survivors.

The resolution would encourage Congress to pass a temporary tax relief package for Hurricane Michael, and to direct the Commissioner of the IRS to issue cost index tables for Hurricane Michael taxpayers.

RESOLUTION 2019-355

A RESOLUTION OF THE CITY OF PARKER URGING THE UNITED STATES CONGRESS TO PASS TAX RELIEF FOR INDIVIDUALS AND EMPLOYERS SUFFERING FROM HURRICANE MICHAEL.

WHEREAS, Hurricane Michael was the most intense storm on record to hit the Florida Panhandle, and was among the top four most powerful hurricanes to hit the United States; and

WHEREAS, damages from Hurricane Michael are estimated to exceed \$25.1 billion; and

WHEREAS, the political climate within the Florida Legislature has recently included many attacks on these powers; and

WHEREAS, 57 deaths have been attributed to Hurricane Michael in the United States; and

WHEREAS, in Florida, insurance claims from Hurricane Michael exceed 144,000, with estimated insured losses of over \$5.5 billion; and

WHEREAS, Hurricane Michael caused 1.7 million electricity outages in the Southeast United States, of which 125,000 were without power for more than ten days; and

WHEREAS, Congress in recent years has enacted temporary tax legislation to assist survivors of disasters, including the Disaster Relief and Airport and Airway Extension Act of 2017, Pub. L. No. 115-63, which provided relief for survivors of Hurricanes Harvey, Irma and Maria; and

WHEREAS, tax relief is an effective tool in helping communities recover from large scale disasters.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, that the United States Congress is urged to pass tax relief for survivors of Hurricane Michael, consistent with the provisions contained in H.R. 1148 (116th Congress), including:

1. Relief from casualty loss deduction limits for personal residence property; and

2. Allowing taxpayers who take the standard deduction to make the casualty loss deduction; and

3. Allowing penalty-free early distributions from a retirement plan; and

4. Allowing for loans from retirement accounts and allowing taxpayers to spread realized income from retirement accounts to be spread over a three year period; and

5. Using earned income from the immediately preceding year to determine the earned income tax credit; and

6. Allowing an employee retention tax credit for employers equal to 40% of qualified wages paid to qualifying employees.

AND FURTHER, Congress is urged to direct the Commissioner of the Internal Revenue Service to authorize the use of cost indexes to determine the amount of loss to homes consistent with Revenue Procedure 2018-09.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Parker, Florida on this 5th day of March, 2019.

City of Parker

RICHARD MUSGRAVE, MAYOR

ATTEST:

NANCY A. ROWELL, CITY CLERK

Examined and approved by me, this 5th day of July, 2019.

RICHARD MUSGRAVE, MAYOR



CITY OF PARKER AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME OF PRESENTER:

Dept Heads/Administration

2. MEETING DATE:

March 5, 2019

3. REQUESTED MOTION/ACTION:

Review and discuss plan for staffing transition

4. IS THIS ITEM BUDGETED (IF APPLICABLE)

YES



NO



N/A



5. BACKGROUND: (PROVIDE HISTORY; WHY THE ACTION IS NEEDED; WHAT GOAL WILL BE ACHIEVED FOR THE CITY)

The following people will be retiring from or leaving the City:

Lt./Detective Aaron Wilson—April 2019

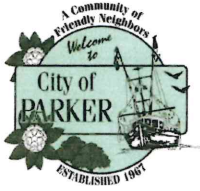
Trash Truck Operator Randy Slaybaugh—April 2019

Bookkeeper Casey Wamsley—May 2019

Utility Revenue Specialist/Planner Lou Bradford—July 2019

City Clerk Nancy Rowell—August 2019

It is recommended that: 1) Utility Revenue Specialist and former Accounts Payable/Payroll/Utility Manager for the City of Port St. Joe, Robin Combs, fill the bookkeeper vacancy that Ms. Wamsley will leave. She can start training in March and will help train new Utility Revenue Specialists; 2) Detective, Trash Truck Operator, two Utility Revenue Specialists and City Clerk positions be advertised immediately (one Firefighter position recently filled from advertisement) as hiring may be difficult and re-advertisement necessary; 3) Council begin review of City Charter regarding staffing structure to update and consider changes. Overlap funding for Casey/Lou/Nancy's positions was budgeted for 2/2/3 months.



CITY OF PARKER AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME OF PRESENTER:

Financial – Casey Wamsley

2. MEETING DATE:

March 5, 2019

3. REQUESTED MOTION/ACTION:

4. IS THIS ITEM BUDGETED (IF APPLICABLE)

YES

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NO

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N/A

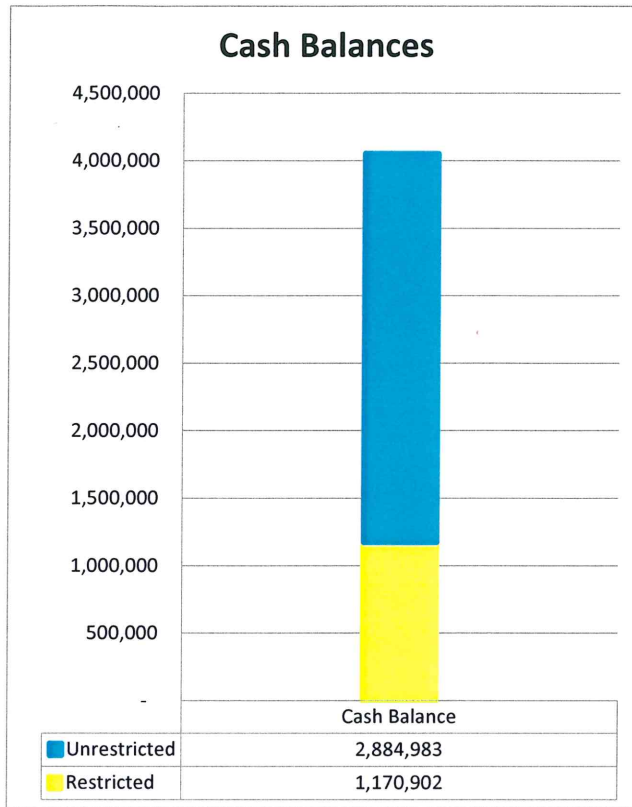
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5. BACKGROUND: (PROVIDE HISTORY; WHY THE ACTION IS NEEDED; WHAT GOAL WILL BE ACHIEVED FOR THE CITY)

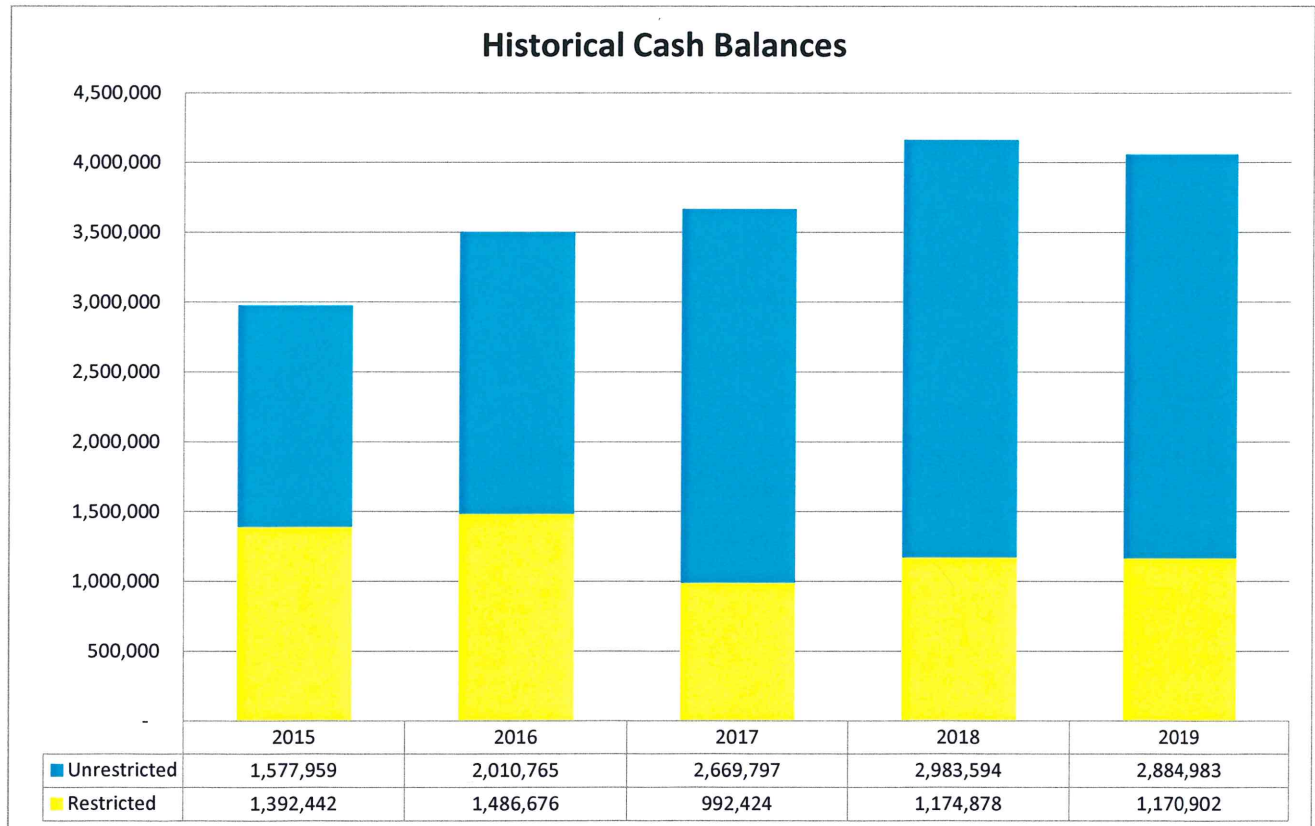
This is an update to show you how much has been spent for storm related expenses as of the end of February. I will also briefly go over where we are with the budget and cash balances.

City of Parker

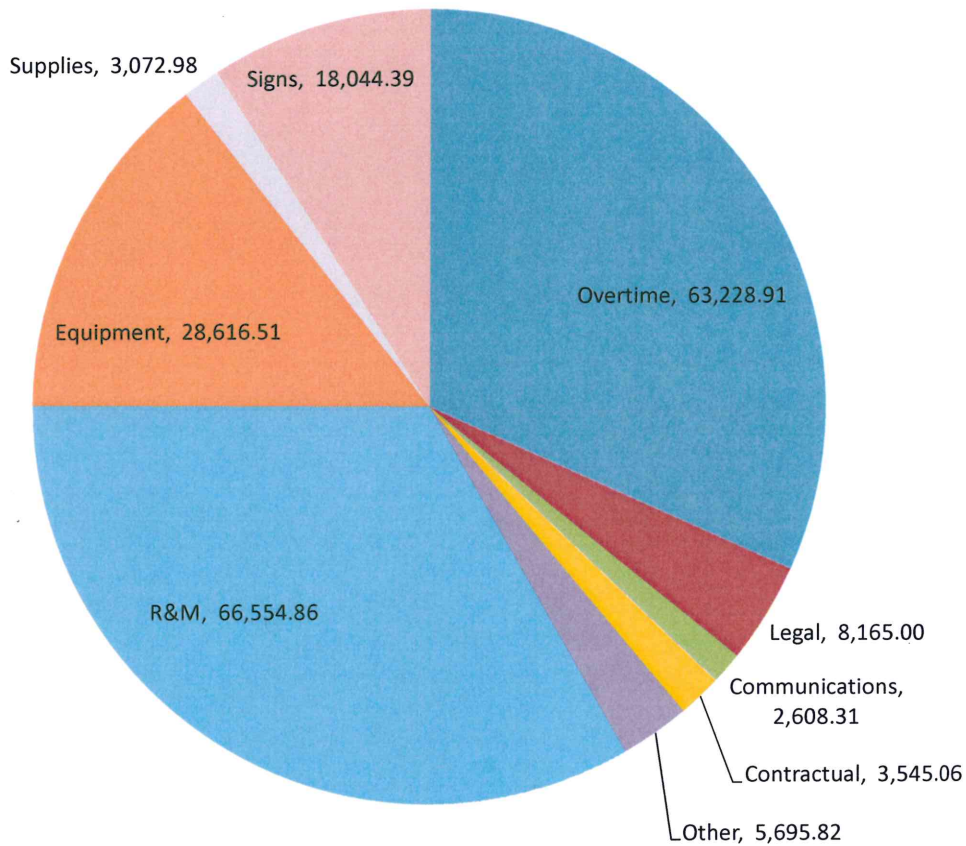
Financial Status as of February 27, 2019



Funds	Unrestricted	Restricted
GENERAL FUND POOLED CASH	890,683	
UTILITY POOLED CASH	1,994,300	
GENERAL FUND OPERATING RESERVES		500,000
GENERAL FUND CAPITAL RESERVES		4,833
PARK CONTRIBUTIONS		20,936
POLICE DISCRETIONARY FUND		40,917
CDBG		704
L. E. EDUCATION POOLED CASH		4,371
SCHOOL CROSSING GUARD POOLED CASH		14,069
UTILITY FUND OPERATING RESERVES		200,000
UTILITY FUND CAPITAL RESERVES		126,710
SRF LOAN CASH		(581,009)
CRA Trust Fund		13,286
LE Forfeiture Operating Account		12,796
Impact Fees		91,387
Bond & Interest Sinking Fund		48,674
Utility R & R CD		268,185
Utility CD		146,277
Customer Deposit Account		258,766
Balance	2,884,983	1,170,902
Total of Restricted & Unrestricted		4,055,885



Disaster Expenses



Disaster Related Information

Amounts Spent for Hurricane Recovery

October, 2018	60,286.07
November, 2018	16,656.24
December, 2018	80,135.59
January, 2019	19,877.08
February, 2019	22,576.86
Total Spent	\$ 199,531.84

Pooled Cash Checking Account Balance

\$ 3,302,278

Estimated Debris Costs as of February 26, 2019

Cubic yards	494,208
Cost per Yard	\$ 12.00
Total Cost to be Paid	\$ 5,930,496

Utility Revenue through February

	2018	2019	
Water Revenue	334,511	281,471	
Sewer Revenue	612,722	460,817	
Penalties	22,978	11,588	
Tax	32,763	27,787	
Tipping Fees	144,637	105,268	
	1,147,611	886,931	Difference: \$ 260,680

General Fund Revenue from the State

	2018	2019	
Local Option Gas	20,194	20,248	
Communications Tax	31,570	19,887	
SRS-Sales Tax	49,519	51,445	
SRS-Motor Fuel Tax	15,469	15,428	
Half Cent Sales Tax	93,582	88,730	
Infrastructure Sale Tax	85,159	82,904	
	295,494	278,642	Difference: \$ 16,852